

**TENDER DOCUMENT**

*Name of Work* **PART-A:**

**TECHNICAL BID Issued To:**

**M/s .....**

**Ph/Mb No.....**

Signature of the issuing authority with seal

**Brief description of the firm**

1. Sl.No:
2. Name of the Firm:
3. Name of owner/Partners/Directors:
4. Full particulars of office:
  - (a) Address:
  - (b) Telephone No.:
  - (c) Fax No.:
  - (d) E-mail address:
5. Full particulars of the bankers of the firm:
  - a. Name of the Bank:
  - b. Account type:
  - c. Account No.:
6. Registration Details: **(Self-attested copies of all Certificates / Licenses / Permits / Registrations, etc., should be enclosed failing which the application is liable to be rejected outright)**
  - a. PAN/GIR No.:
  - b. Service tax registration No.:
  - c. EPF registration No.:
  - d. ESI registration No.:
  - e. GST Registration No.:
  - f. Labour License issued under the Contract Labour Act, 1970:
7. Details of Earnest Money Deposit
  - a. Amount:
  - b. DD No and Date:

- c. Drawn on bank:
- d. Valid Upto:

The above format may be used to provide requisite details.

**DETAILS OF EXISTING CONTRACT**

- a. Sl.No :
- b. Name and Address of the organization:
- c. Name, Designation and contact, telephone/fax no. of the authorized contact person in charge.

**Details regarding the contract:**

**A**

- a. Value of contract (Rs.):
- b. Duration of the contract From dd/mm/yy To dd/mm/yy
- a. Value of contract (Rs.):
- b. Duration of the contract From dd/mm/yy To dd/mm/yy

**B**

**C**

- a. Value of contract (Rs.):
  - b. Duration of the contract From dd/mm/yy To dd/mm/yy
- Additional information, if any.

Date:

Signature of authorized person Full

Place:

Name:

Company's seal

**DECLARATION:**

I ..... Son/Daughter of  
Shri ..... Proprietor/Partner/Director/Authorized  
Signatory of ..... am competent to sign this  
declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/document furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:

Full Name:

Place:

Company's seal

**N.B. The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.**